



COMPANY: J.M. Johnson Insurance Agencies
POSITION: Autopac Broker/Personal Lines Support
LOCATION: Parkwest and Kenaston Locations

J.M. Johnson Insurance Agencies is a family owned full service Insurance Brokerage providing quality products and services with professional advice since 1950. Our team is currently looking for a hardworking, ambitious and enthusiastic individual that enjoys working with people and is customer focused.

POSITION OVERVIEW:

- Front line communication with customers.
- Processing MPI transactions & travel insurance
- Personal lines support – invoicing, collecting payments, etc.
- Prospect to generate leads with every transaction
- Processing mail and courier

QUALIFICATIONS

- Completion of Fundamentals of Insurance or CAIB 1
- Completion of MPI's Intro. to Autopac and Driver Licensing course
- Energetic and Positive attitude
- Strong attention to detail
- Dependability
- Professionalism & Integrity

WHAT WE CAN OFFER YOU

- A permanent full-time position
- Competitive salary & opportunity for advancement
- Company paid & encouraged continuing education
- Comprehensive company paid group benefits plan including health & dental
- A positive and fun work environment

INTERESTED?

If you're interested in joining our team send me a current resume and cover letter by e-mail:

Scott La Croix, B.A., CAIB, R.I.B.(Ont)

Email: Scott@jmjmb.com

www.jmjohnsoninsurance.com

I would like to thank all applicants who apply and advise that only those selected for further consideration will be contacted .