



Louis Riel Institute

As an affiliate of the Manitoba Metis Federation, the Louis Riel Institute is responsible to the Métis people of Manitoba to provide programs, resources and services related to culture and education.

The Louis Riel Vocational College seeks to fill **one full-time term Early Childhood Educator Instructor** position located in **Winnipeg, MB**. Start date to be determined.

Early Childhood Educator Instructor

Reporting to the Director of the Louis Riel Vocational College, the Early Childhood Educator Instructor will be responsible for the preparation, instruction, and daily operations in the classroom.

Early Childhood Educators Specific Skills

- Maintain continuous professional development of competencies and qualifications as required in the appropriate discipline
- Participate actively as a contributing member of the College community, on College committees and other College-wide activities, where appropriate
- Participate in department meetings and other department activities during normal working hours, when possible
- Undertake other related responsibilities and duties which may be assigned by the College when course load permits

Required Education & Experience

- Minimum five years of recent experience in Early Childhood Education settings preferably in a supervisory position and/or teaching in an ECE program with practicum supervision experience
- Current awareness of community-based ECE issues and experience with working collaboratively to address these issues
- Current related teaching experience at the post-secondary level an Asset
- Experience using a variety of creative and motivating approaches to stimulate learning within a distributed teaching-learning and classroom environment
- Experience with or interest in indigenous and/or international ECE education
- Experience with curriculum development including curriculum design for the use of teaching/learning technologies an asset

Required Knowledge, Skills, & Abilities

- Excellent organizational and time management skills with the ability to plan and prioritize, and efficiently meet deadline
- Excellent interpersonal, oral and written communication skills
- Proficiency in the use of computer applications and the Internet

Instructional

- To plan and prepare learning materials for instructional environments;
- To use a variety of approaches and materials, as appropriate, in order to address different learning needs;
- To teach in assigned subject areas and to include in courses, and in course outlines, all required subject matter or skill activity;
- To direct student learning in a positive, supportive, and caring environment;
- To be available to students regularly during scheduled hours (TBD) and classroom hours, to discuss their progress and other issues that influence their learning.
- To design and conduct evaluations or appraisals of students and to keep students informed of their progress;
- To submit grades in a timely manner
- To maintain records of student enrolment and achievement and other records required by the College and affiliated agencies. At the end of employment with the College, to submit marks and student records to the Department Director.

Please forward your cover letter and resume to:

Louis Riel Institute
103-150 Henry Ave
Winnipeg, MB R3B 0J7
Fax: (204) 984-9484
Email: lrihr@mmf.mb.ca

Qualified applicants are encouraged to apply and self-identify on their resume. While we thank all applicants for their interest, only those selected for interviews will be contacted.