



MANITOBA METIS FEDERATION INC.

The Manitoba Metis Federation (MMF) is the self-government representative that promotes the political, social, cultural, and economic interests and rights of the Metis Nation's Manitoba Metis Community. In addition, the MMF delivers programs and services to our community including: child and family services; justice; housing; youth; education; human resources; economic development and natural resources.

The Metis Employment and Training Department (MET) seeks to fill **one Regional Youth Coordinator Term position** located at the **Southeast Regional office in Grand Marais, MB**; remuneration is \$27,080.00 - \$34,350.00 per annum, depending on qualifications and experience. *This term position is a maternity leave contract to April 19, 2019.*

Regional Youth Coordinator – Grand Marais, MB

Under the supervision and direction of the Vice-President and/or Regional Administrator, the Regional Youth Coordinator will be responsible for consulting with Metis Youth, Locals and partners to develop, coordinate and implement Youth programming to address issues related to Youth Employment & Training, Entrepreneurship, Education, Culture & Heritage, Recreation and Provincial & Regional Youth Initiatives.

Skills and Qualifications:

- Proven combination of relevant post-secondary education and a minimum of 2 years of directly related work experience. An equivalent combination of education and experience may be considered.
- Knowledge of Youth programming and initiatives regionally and provincially.
- Demonstrated ability developing, coordinating and implementing Youth programs and initiatives.
- Ability to research training and labour market needs.
- Excellent oral & written communication skills, with an ability to develop and communicate programs and policies to clients, stakeholders and partners.
- Demonstrated experience developing funding proposals and reports.
- Demonstrated experience establishing and maintaining productive and respectful relationships with a diverse array of partners, clients, and co-workers.
- Demonstrated proficiency working with Microsoft Word, Excel, Outlook, Power Point, and computerized case management programs.
- Experience working with the Aboriginal community and with volunteer Boards & Committees.
- Valid Driver's License and able to travel.

Preference will be given to qualified Metis applicants. Qualified applicants are encouraged to apply and self-identify on their resume. The MMF appreciates the interest of all applicants; however, only those individuals considered for an interview will be contacted.

We offer a competitive benefits package which includes but not limited to: health and dental insurance, life insurance, accidental death and dismemberment, short term and long term disability and a retirement savings plan.

Please forward covering letter and resume indicating which position you are applying for by Wednesday, March 14, 2018 to the MMF Metis Employment & Training Department, 300-150 Henry Ave., Winnipeg, Manitoba R3B 0J7, email to: metresumes@mmf.mb.ca or fax to (204) 947-3251.

All of our job postings can be viewed at www.mmf.mb.ca or www.mmfemployment.ca