

# TEACHER – Mobile Literacy and Essential Skills



**Closing Date** August 30, 2019  
**Location** 103-150 Henry Avenue, Winnipeg, MB  
**Company** Louis Riel Institute  
**Information** 103-150 Henry Avenue  
Winnipeg, MB R3B 0J7  
Website: <http://louisrielinstitute.com>

## Job Description

The Manitoba Metis Federation (MMF) is the self-government representative that promotes the political, social, cultural, and economic interests and rights of Manitoba's Métis community.

As an affiliate of the Manitoba Metis Federation, the Louis Riel Institute (LRI) is responsible to the Métis people of Manitoba to provide education, resources and services related to culture.

The Louis Riel Institute Adult Learning Centre is committed to providing an innovative community-based program designed to assist adults to obtain their Grade 12 Diploma. We offer teacher mediated classes that incorporate individualized programming to reflect the needs and interests of our learners.

The Louis Riel Institute seeks to fill two **full time** teaching positions, for a one year term position in several **remote communities** across Manitoba. Accommodations and travel allowance will be provided.

## TEACHER

Under the direction and supervision of the Mobile LES project manager, this position is responsible for teaching primarily Essential Skills, English, Math and Literacy. This role includes scheduled in-class courses in our mobile classroom as well as facilitating web-based and independent study course options in coordination with other teachers not on site. As the only on-site staff member working as part of the larger ALC team, the person in this role will be responsible for some administrative tasks, including and not limited to the administration of registration packages and sending communication reports to the LES Project Manager, the ALC Education Director and other LRI or ALC staff.

## Skills and Qualifications:

- Must hold a valid Manitoba K-12 teaching certification (Bachelor of Education Degree)
- A recent Criminal Records/Vulnerable Sector Search and Child Abuse Registry check is required
- Ability to work independently and collaboratively in a flexible, non-traditional program with adult learners is essential
- Ability to establish work priorities and ensure deadlines are met and procedures are followed is essential
- Excellent interpersonal, communication, organizational and writing skills are essential
- Computer skills, including creating documents, spreadsheets, file management, and general skills within the Windows environment is essential
- An understanding of adult learning principles and teaching practices is preferred
- Experience with adult learners in literacy, adult basic education, work-related training, or post-secondary programs is preferred
- Experience with adult learners in teaching Essential Skills would be an asset
- Familiarity with issues specifically concerning Indigenous youth and adults, as well as an understanding of rural/remote communities would be an asset
- Familiarity with Manitoba Education's web-based course system would be an asset
- Willingness to travel regularly and for extensive time periods

## How to Apply:

Preference will be given to qualified Métis applicants.

Qualified applicants are encouraged to apply and self-identify on their resume.

The LRI appreciates the interest of all applicants; however, only those individuals considered for an interview will be contacted.

Please forward cover letter and resume to:

Louis Riel Institute  
103 -150 Henry Avenue  
Winnipeg, MB R3B 0J7

Email: [lriHR@mmf.mb.ca](mailto:lriHR@mmf.mb.ca)

Fax: (204) 984-9484