



The Louis Riel Vocational College is offering a full day workshop on

Microsoft Excel

This program will take place on **December 12, 2017** in the Adult Learning Center classroom **103- 150 Henry Ave from 830 am to 4pm**

Cost \$125.00

**Learn the basics of excel with our one day workshop.
Topics covered include:**

**Working with embedded charts
Entering text, numbers, and formatting
Formulas, functions & formatting
Charting
Working on larger spreadsheets**

Applications dateline is December 11, 2017

Contact:

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Or by email at

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